



Post Tournament Report Checklist

Please include the following information about your tournament in your MSYSA Post Tournament Report. The MSYSA Post Tournament Report is to be completed and filed with MSYSA no later than thirty (30) days after the completion of your tournament.

- ☐ Tournament Name, Dates of Competition, Host Organization, Tournament Director
- ☐ Total Number of Teams that participated & Number of Teams from each State Association and foreign countries
- ☐ Tournament Champions for each age group and each division
- ☐ Please report the names and teams of players, coaches, and team officials that received Red Cards or were involved in improper, unsportsmanlike or violent behavior.
- ☐ Please submit copies of any incident reports for referee assault or referee abuse by a player, coach, manager, club official.
- ☐ Tournament sanction fee (if applicable)

MSYSA has established a tournament sanction fee to be paid by the tournament Host organization. For tournaments which include "travel" teams, the fee is based upon the number of teams participating in the tournament. The current fee is **\$5.00** per each team which participated in the tournament, regardless of the club affiliation of such teams. The maximum fee is **\$500.00**. For tournaments which are restricted exclusively to "recreation" teams, the fee is **\$75.00**. The Host Organization is required to make payment within thirty (30) days following the conclusion of the tournament. Checks are to be made payable to MSYSA.

Report and sanction fee must be submitted to:

MSYSA
3060 MD-97 Suite 178,
Glenwood, MD 21738

If you would like to be invoiced please reach out with the post tournament sanctioning fee to MSYSA Finance Manager, Chris at chris@msysa.org